



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SHRI GAJANAN MAHARAJ SHIKSHAN PRASARAK MANDAL'S SHARADCHANDRA PAWAR ARTS AND COMMERCE COLLEGE

SHARADCHANDRA PAWAR ARTS AND COMMERCE COLLEGE, ALANDI
DEVACHI, TAL. -KHED, DIST.- PUNE-412105
412105
www.spcalandi.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Gajanan Maharaj Shikshan Prasarak Mandal is one among the premier Educational Society in Pune district committed for discharging the service of providing quality education from pre-primary to post graduate level. The society was established in 1989 under the visionary leadership of Hon. Late. Shri. Vilasrao Tambe.

The Society is functioning with its vision for social transformation & upliftment of rural masses through education, training and research. Further to keep up its commitment to the society, it provides scholarships to deserving students so that they can translate their dreams into reality.

SGMSPM feels proud to lead the education field by imparting education through more than 30 schools and colleges spread across the Pune region. The students are nurtured through well qualified and experienced faculties. Since inception the trust has educated thousands of able young leaders, engineers, pharmacists, teachers, entrepreneurs and civil servants who are working in almost all fields across the nation.

Shree Gajanan Maharaj Shikshan Prasarak Mandal's Sharadchandra Pawar Arts and Commerce College was established in 2002. The college is affiliated to Savitribai Phule Pune University and approved by Government of Maharashtra. The college offers three years full time B.A., B.Com., B.B.A.(C.A.) programs as well as two years full time M.A.(English and Economics), M.Com. programs and one year full time D.T.L.diploma program.

The college is spanned in a spacious building of 1.07 acre in Dudulgaon, Alandi Devachi, Tal:Khed Dist Pune-412105 . The college has all necessary and required modern infrastructure. The college focuses on overall growth and development of students through value added certifications , career counselling and Entrepreneurship Development.

Vision

“To provide affordable quality education, while equipping students with knowledge and skill in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize entrepreneurship and above all good human beings, who contribute for the development of the nation.”

Mission

“To pursue excellence in education with a holistic and sustainable developmental approach through dynamic workforce as a stray to create future leaders, transformative entrepreneurs and ethical citizens who generate value for the industry, society and the nation.”

OBJECTIVES

1. To be a premier college known for its teaching, training, research and extension activities.
2. To sow the seeds of entrepreneurship in the mind of the students.

3. **To find hidden talent among the students and to motivate them to grab innovative ideas.**
4. **To develop all round personality of students to enable for the employment, profession and business.**
5. **To give value education to the students for becoming responsible citizens, who shall contribute for the development of the Nation.**

CORE VALUES

1. **Quest for excellence**
2. **Promoting the use of technology**
3. **Inculcating a value system among the students**
4. **Contributing to national development**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Excellent teaching, learning process and safe environment
2. Well qualified and young faculty members
3. Good academic practices
4. Efficient use of ERP
5. ICT based teaching learning methodology
6. Special focus on entrepreneurship awareness and development
7. Active National Service Scheme Unit

Institutional Weakness

1. Poor socio-economic background of the students
2. Limited number of research activity
3. Lack of consultancy services
4. Less number of placement of students
5. Being permanently unaided, it is difficult for the college to get the funds from outside funding agencies

Institutional Opportunity

1. To strengthen placement activities with the help of alumni
2. To strengthen industrial linkages for overall development
3. Improvement in skill- based course for students employability
4. To increase minor and major research projects funded by various agencies
5. Enrolment for SWAYAM MOOC by students and staff members

Institutional Challenge

1. Keeping pace with the rapid changes in higher education
2. Rising cost of education
3. Due to rural background of students there are limitations in communication skill and unawareness about global requirements
4. To improve placement percentages as the students are from rural area
5. Making the syllabus more industry friendly
6. Boosting the confidence in the socio- economically weaker students specially girls

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As the college is affiliated to Savitribai Phule Pune University, The College follow and implement the curriculum prescribed by the Savitribai Phule Pune University. College offers 3 UG programmes namely BA, B.COM., BBACA, 2 PG Programme namely MA (Economics and English), M.COM. and 1 PG Diploma in Taxation Laws. All programmes follow the CBCS pattern and for some programmes elective courses are provided. At the beginning of every academic year the Principal conducts faculty meeting for effective planning for curriculum delivery and monitoring.

Faculty members prepares course files, lesson plans and also plans expert lectures, industrial visits and field visits to provide practical knowledge to students. Mid Term Exams and University exams are conducted as per the norms of affiliating university.

Addon certifications are offered to the students year wise viz., Spoken English and Communication Skills Development Programme, Computer Awareness and Entrepreneurship Development are offered to FY,SY and TY respectively. For effective course delivery, the college helps maximum students to undertake field projects/Internship projects in various disciplines for getting practical knowledge. Integration of cross-cutting values related to environmental conservation, gender equality, professional ethics, curricular and extra-curricular are taught to students through course delivery and various activities. Feedback is collected from students, teachers, employers and alumni on academic performance and ambience of the college, thus it is useful for the college for the overall development of the students.

Teaching-learning and Evaluation

Teaching, learning and evaluation plays a very crucial role for growth of any educational institution. Our college believes on value based education coordinate with the practical learning. In these aspects the college adopts appropriate and innovative strategies. The admission process is transparent and admission of students to various programmes is done according to the reservation policy guidelines of the Savitribai Phule Pune University and Government of Maharashtra. The Admission Committee monitors fair and transparent admission process and does counselling of students helping them in admissions. All the activities of the college are organized according to the "Academic Calendar" which is prepared at the beginning of every academic year. Total **24** teaching faculty are working in the college. Out of them **22** are full time faculty. Out of **22** teachers **5** teachers have completed Ph.D. and **02** faculties have registered for Ph.D. Degree. In all **11** teachers have qualified SET and **07** teachers have qualified NET examination. There is **07** non-teaching staff.

Teachers adopt many interactive and innovative teaching methods to make the process of teaching learning

interesting for making all round development of students that includes experiential learning, participative learning. Many class activities such as poster making, essay writing, poetry reading, seminars, elocution competition etc. are conducted to impart students with participative learning. ICT enabled teaching methods have been made available in the college. There is Wi-Fi facility available in the college. The classrooms are equipped with internet connection, LCD Projector and Smart board facilities.

Course outcomes and programme outcomes are displayed on the space and college website. CO attainment is calculated using direct and indirect method. The college has a robust and transparent evaluation system as evident by the functioning of the examination committee, the evaluation mechanism, the grievance redressal mechanism etc. . Evaluation process adopted by college includes Seminars, Projects, Oral Tests, Home Assignments, and Tutorials.

Research, Innovations and Extension

The college has Research Co-ordination Committee which guides the faculty members for initiating research activities. 5 faculty members have completed their Ph.D. and 3 faculty members have published 31 research papers in journals national and international journals and presented in workshops. The faculty members have published 4 books. Formal MoU is signed with Gramonnati Mandal's Arts, Commerce and Science college, Narayangaon, Pune to promote research and dissemination of knowledge.

The college conducts various workshops on Intellectual Property Rights (IPR) and on Entrepreneurship Development for the development of the students. Formal MoU is signed with Chawadi Training and Consultancy Pvt. Ltd, Ahmednagar for free exchange of ideas. The Wall of Honour is created and displayed in the college premises to inspire the students in collaboration with Chawadi.

The NSS unit of our college is very active. The broad objectives of NSS are to understand the community, identify their needs and problems and involve students in problem solving process and develop their personality. Every year, the college organizes a seven days NSS Camp. The College has received the State level Excellent College Award of Govt. of Maharashtra through Savitribai Phule Pune University. During this camp different activities are organized like Gram Swachhatta Abhiyan , Tree Plantation, Blood Donation Camp and Blood Group Check- Up. Different awareness activities like importance of voting, AIDS Awareness, N.S.S Youth Week, Nirbhay Kanya Abhiyan, cloth donation camp, E-West management program, Voting awareness, fire and road safety are organized. The college has received 'the excellent electoral literacy Award in 2023 from Regional Election Commissioner, Pune.

Infrastructure and Learning Resources

Sharadchandra Pawar Arts & Commerce College Alandi Devachi, (Dudulgaon) has adequate infrastructure and learning resources in the campus to achieve its objective of excellent education. The college is situated in area total campus area of 4.75 acres . Parking facility is available for staff and students. The college has state of art infrastructure and learning resources which includes ICT enabled classrooms, Smartboard, LCD Projectors and wi-fi facility.

The college regularly organizes intercollegiate and intergroup sports tournaments and cultural events. College has fully automated library with more than 8357 books and 10 journal and periodical, enriched with updated references, textbooks, journals and magazines of all disciplines and subjects, rare books and special collection

of books. The learning resources centre has subscribed different e-resources like Delnet, Jaykar library membership, Shodhganga etc. The college uses VmEdulife software which has different modules such as OBE (Outcome Based Education), Teaching & Learning, ERP (Enterprise Resource Planning), Attendance, SMS, display of upcoming events etc. The college has a biometric thumb/face reading for attendance of staff. The college is under CCTV surveillance. The college has big playground ground with facilities of indoor and outdoor games. The college has also provided safe drinking water facility through installation of aqua-guards at various places in the campus and all floors. Uninterrupted electricity supply is ensured in the campus with the help of two 15 KVA systems. There are more than 55 Computers, which are internet connected. The college has outsourced maintenance of various facilities such as lift, computer lab, CCTV, Vending machine etc. to third party.

Student Support and Progression

The college is committed to provide continuous support for overall development of students. The admitted students of Sharadchandra Pawar Arts and commerce college are entitled to obtain free ships, scholarships and other monetary benefits, as per the norms of government of Maharashtra.

“Earn & Learn scheme” is effectively implemented in the college. Various guest lectures of eminent personalities are organized for students on soft skills and personality development, health and hygiene, self-defense etc.

The skill development among the students is ensured by the engagement of students in short term, certificate skill based courses as well as in the projects. Computer training is provided to students through special classes in batches to the students. In the same way the Language Lab is also used by students for developing the skill of English Communication skills. The classes for competitive examination guidance as well as for career counselling are regularly conducted to strengthen student’s confidence for competitive examination and to prepare them for job.

There is a functional committee like Student Grievance Committee, Women Grievance Committee, Anti-Ragging Committee and Reservation Cell Committee probe into student’s grievances and resolve them on priority. The complaints of students are redressed in a timely manner.

The students are encouraged to participate in institutional level and in inter-collegiate cultural and sports competitions as well as in Quiz Competition, Essay writing Competition, Rangoli and Mehendi Competition, Recipes Competition etc., for their capability enhancement. Many students have bagged prizes in inter-collegiate cultural competitions and also represented in games and sports at national and university level.

The department of physical education organizes pre police recruitment training through NSS camps as well as Yoga and meditation programs for the students as competence and confidence building initiatives. There is a strong network of alumni of SPACC which helps students and college. Alumni take expert session and guest lectures, they also help in placements of the students.

Governance, Leadership and Management

The Vision and Mission of the college are in tune with the objectives of higher education. Prompt governance practices are reflected from timely decision making from the Management in strategic matters of the college.

The authority, responsibility and accountability powers of day to day working of the college are vested with principal of the college . At college level, SPACC has formed the College Development Committee (CDC) /Local Management Committee (LMC) as per the guidelines of SPPU. The committee conducts quarterly meetings to review the progress of the college. The governance and leadership at SPACC lays down the perspective plan through IQAC setup. All activities are conducted according to perspective plan.

The college has formed various statutory and college level committees for better functioning. All committees conducts activities according to rules laid by the college as stated in administrative manual from time to time.

The college has e-governance software VMEdulife ERP to manage all data of the college. The college has an effective welfare mechanism for the welfare of the teaching and non-teaching staff. There is financial assistance policy for teachers to reimburse fees of seminar/conference and workshops etc.

IQAC plays a major role in the execution of the policies toward improvement in quality. Quarterly IQAC meetings are conducted to assess the performance of students, IQAC of the college organizes various faculty development programmes and training programmes for non teaching staff. The institution has a well-established system of conducting internal and external financial audits.

The feedback mechanism is effectively implemented and feedback from the important stakeholders is taken and analyzed and action taken report is prepared form attaining quality in all the functioning of the college.

The college has a mechanism of performance based appraisal system for the teaching as well as the non-teaching staff members.

Institutional Values and Best Practices

The college organizes various programs to promote Gender Equity and Women Empowerment such as Nirbhay Kanya Abhiyan, Personality Development and Self Defence Program. College provides different amenities for the safety and security of students. Steps are taken to save energy through use of LED bulbs, CFL and fluorescent tubes. To keep the environment eco-friendly, a vermicomposting plant has been established. Efforts are taken for green initiative through tree plantation, cleanliness drive, for paperless work and plastic free campus. The college provides a facility of ramp, wheel chair, and lift for divyangjan students.

National festivals like Independence Day and Republic Day are celebrated with great fervour. The Clean and Green campus helps to develop the college campus in a natural and eco-friendly environment by improving air quality. Extra-curricular and social activities are conducted to celebrate birth and death anniversaries of national leaders. The College conducts multiple programs and activities for creating constitutionally aware and responsible citizen by sensitizing them and the employees of the college towards the constitutional obligations, human values, rights, duties and responsibilities as citizen. The college has two best practices namely College Annual Magazine - Dnyandeep and A Social Awareness Campaign by N.S.S. Unit. It provides a platform to showcase their skills at the state and national level.

On campus distinguishing features of college include Entrepreneurship Development Cell activities. The Program aims to provide opportunities to Undergraduate students, Postgraduate students and Faculty Members to build up their capability in the area of Entrepreneurship. The college has formulated an Entrepreneurship Development cell which looks into the problems and grievances faced by students and staff. Arrangement of Workshops on Entrepreneurship Development through Chawadi Training & consultancy Pvt. Ltd. Center,

Ahmednagar.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Shri Gajanan Maharaj Shikshan Prasarak Mandal's Sharadchandra Pawar Arts and Commerce College
Address	SHARADCHANDRA PAWAR ARTS AND COMMERCE COLLEGE, ALANDI DEVACHI, TAL. -KHED, DIST.- PUNE-412105
City	Pune
State	Maharashtra
Pin	412105
Website	www.spcalandi.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Hansraj Deoram Thorat	02132-264925		-	
IQAC / CIQA coordinator	Chhaya Kishor Joshi	-	9503806144	-	joshichhaya1985@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SHARADCHANDRA PAWAR ARTS AND COMMERCE COLLEGE, ALANDI DEVACHI, TAL. -KHED, DIST.- PUNE-412105	Rural	4.75	5000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Computer Application	36	XII passed	English	88	87
UG	BA,English	36	XII passed	English	33	33
UG	BA,Marathi	36	XII passed	English	33	13
UG	BA,Economics	36	XII passed	English	40	40
UG	BA,Politics	36	XII passed	English	40	40
UG	BCom,Commerce	36	XII passed	English	132	130
PG	MA,English	24	Any Graduate passed	English	60	6
PG	MA,Economics	24	Any Graduate passed	English	60	3
PG	MCom,Commerce	24	Any Graduate passed	English	60	29
PG Diploma recognised by statutory authority including university	PG Diploma, Taxation Law	24	Any Graduate passed	English	60	6

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				22			
Recruited	1	0	0	1	0	0	0	0	9	2	0	11
Yet to Recruit	0				0				11			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				11			
Recruited	0	0	0	0	0	0	0	0	3	8	0	11
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						8
Recruited	6		2		0	8
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	1	0	0	0	0	0	0	0	0	1
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	1	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	9	0	16
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	367	0	0	0	367
	Female	278	0	0	0	278
	Others	0	0	0	0	0
PG	Male	46	0	0	0	46
	Female	52	0	0	0	52
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	2	0	0	0	2
	Female	4	0	0	0	4
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	34	40	52	36
	Female	32	45	39	35
	Others	0	0	0	0
ST	Male	10	12	6	9
	Female	10	12	9	6
	Others	0	0	0	0
OBC	Male	93	101	83	69
	Female	69	56	57	71
	Others	0	0	0	0
General	Male	246	277	245	284
	Female	163	181	188	168
	Others	0	0	0	0
Others	Male	59	60	57	38
	Female	19	27	40	27
	Others	0	0	0	0
Total		735	811	776	743

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>College is creating awareness regarding National Education Policy-2020. All the policy documents and circulars from Central Government, State Government and University Grants Commission, New Delhi for implementation of NEP-2020 were collected and given sent to all the faculty members for their study and awareness. IQAC with its thought process and discussions with stakeholders organized guest lectures on NEP 2020 with the guidance of educationalists and academic peers from universities to understand the objectives and the phases of NEP 2020. Being an affiliated college HEI provides multidisciplinary education and undertakes research activities with the help of two streams viz., Arts and</p>
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	<p>Commerce in the subjects including Languages, Literature, Social Sciences, Commerce, Economics and Sports. The college offers UG programs in B.A., B.Com., B.B.A.(C.A.) and PG program MA Economics, M.A.English, MCom, and D.T.L., which are in Arts and Commerce disciplines. In order to develop the all-round capacities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. A new CBCS (Choice Based Credit System) is introduced in 2019. In this regard, the student gets Academic Flexibility to opt for credits and courses in different departments. The system allows students to select the subjects as per their interest. The college will run academic programs which are truly multidisciplinary, where students from any stream can take admission and obtain a graduation. Arts and Humanities stream has diversified options of multidisciplinary learning. This enables the eligibility for students from any stream to seek admission and complete the academic education. Student Development Cell takes care of up- skilling the students of various streams. These are initiatives of our college.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The parent university Savitribai Phule Pune University (SPPU), Pune has already mandated the registration of ABC for all students w.e.f. AY 2022-2023. The college has already created ABC IDs for the current academic year with registration of all students as well as teachers.</p>
<p>3. Skill development:</p>	<p>The new NEP is based on four pillars which are Access, Equity, Quality, and Accountability. At our college we have the best environment for the implementation of the NEP. NSS program is the best example. The students are trained in a rational way for the life skills which they practice during the activities and residential camps in remote villages. With the help of Communication Skills Development Programme, we are developing the communication skills of First Year B.A., B.Com., BBA(CA) students. For improving Computer and I.T. skills the Computer Awareness Programme is one of the compulsory skill oriented short term course at Second Year B.Com. and B.A. students along with Recent Trends in I.T. for Second Year BBA(CA) students. Our college has set up Entrepreneurship Development Cell for</p>

	<p>improving Entrepreneurship Skill of the students. We have made MOU with Chawadi Training and consultancy Pvt. Ltd. for this purpose. Due to the MOU with Vipra Skill India Ltd, Panvel Dist Raigad our College offer four skill development oriented courses viz. 1. Computer Awareness Programe, 2. CCTV Installation Technician, 3.Fashion Designer 4. Assistant Elecrician.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>HEI provides higher education to one and all belonging to Khed tehsil of district Pune. The medium of instruction for BA, B.Com and MA (Economics) is Marathi as well as for B.B.A. (C.A.), M.A.(English),M.Com. and D.T.L. is English. Research in language and humanities uses Marathi. The Mother tongue of all the students is Marathi. The correspondence done with the stakeholders many times is in the Marathi language. The college is conducting the functions, extension, and outreach activities with the participation of stakeholders in Marathi. In these aspects, NEP 2020 will surely help in strengthening this culture. Our institute from the time of inception has been into integration of the interdisciplinary aspects of Indian knowledge systems into the day to day routine. All types of Linguistic competitions are organized by the Cultural Committee and various departments to inculcate the culture of Indian Linguistic traditions and make them understand the relevance of Indian languages. Regarding the adoption of Indian languages, the college offers various Indian languages like Marathi language as subjects in degree courses. We offer the students a platform to write articles, poems and various types of literature in Indian languages like Marathi and Hindi.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>We follow the curriculum syllabi as advised by our affiliating university SPPU, Pune. For every program, there is Program Outcome (PO) for the students who are obtaining the degree under that program. PO & CO are followed as per the norms provided by university. Also we follow a structured Course Outcome (CO) for each and every course undertaken by the students in the college. In the same structure, as the outcomes are defined, the faculty members take care to assess the students according to the CO by direct and indirect method. The evaluations of students are carried out by considering aspects of Bloom's Taxonomy with the help of various</p>

	<p>parameters like Home Assignments, class tests, viva-voce, seminars, end-semester internal examination and subjective assessments. The attainment levels are mapped for various courses and programmes using a well-defined procedure on the basis of performance in examinations. The degree percentage, university ranks, placements and lifelong learning desires, are becoming responsible citizens, and progress in his/her professional life are also useful in attaining the outcomes.</p>
<p>6. Distance education/online education:</p>	<p>The College is offering open and Distance Learning Courses like B.A, B.Com, M.A and M.Com through School of Open and Distance Learning Center affiliated to Savitribai Phule Pune University. Keeping in view the convenience of the students, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google Meet, TeachMeant and using videos as teaching and learning aids, Group collaboration, interaction, assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. Faculty members have been using ICT and modern methods of teaching. In the Pandemic (Covid-19), all staff and faculty members of our college adopted online platform for teaching and engaged students through various online techniques. College is providing education in Arts, Commerce and Computer Applications, and Open and Distance Learning Programmes. The tools required for classroom delivery are good enough to conduct the classes offline as well as online mechanism. College has a SWAYAM and NPTEL local chapter for online courses. HEI follows a CBCS Pattern with essential and add-on credits implemented by the affiliating university since 2019-20. The additional credits are to be earned by students in the stipulated time from various aspects mentioned. One of them is an online certificate or short-term courses, which can be opted for and should be completed online from MOOC courses. A good number of students have enrolled through the local chapter and will be completing the online courses with the support of mentor teachers of the college.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Electoral Literacy Club is set up in our college with the primary objective of sensitizing the student community about democratic rights which includes registrations of name in Voter list and casting votes in elections. Election registration Officer, 207 Bhosri Assembly Constituency, Pune honoured our College with "Best Electoral Literacy Club Award." We conduct mock polling activities to give the experience-based learning of the democratic setup. We also conduct presentations, Training and Guidance Programmes in collaboration with National Service Scheme on How to register name in the voter list and how to vote in the EVM Machine.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, all students' co-ordinators are nominated from amongst the students of the batch and co-ordinating faculty members are appointed by the college. The Institution has the ELC functional with the following office bearers: Designation - Functional Role Professor / Asst. Prof. - ELC Co-ordinator Professor / Asst. Prof. - Asst. ELC Co-ordinator Final Year Student - Student Co-ordinator Second Year Student - Student Representative First Year Student - Student Representative. ELCs are representative in character representing the stakeholders. The designations and the functional roles remain the same, although the representatives change every year.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Activities done by the ELC of our institute: 1. Our students participate in Voter Awareness Campaigns aimed in educating the public in the nearby residential locations, traffic signals & locations, shopping malls etc. 2. To create awareness and interest among faculty members and students through workshops, Training and Guidance Programmes Along with Power Point Presentations by Electoral Registration Officers of Bhosri, Pimpri Chinchawad Corporation.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC takes initiatives that are socially relevant to electoral related issues especially awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes. 1. To help the target audience understand the value of their vote to ensure that they exercise their rights in a confident,</p>

	comfortable and ethical manner 2. To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Every vote counts' and 'No Voter to be Left Behind'.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students above 18 years who are to be enrolled as voters are sensitized about democratic rights which include casting votes in elections. We conduct mock polling activity to give the experience-based learning of the democratic setup. We also conduct the Training, Guidance and Presentation Programmes essay writing and other programmes which create an awareness regarding electoral procedures.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
735	811	776	743	759
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 42

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	21	21	21	22

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
69.94	104.92	97.63	82.52	75.39

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- The Sharadchandra Pawar Arts and Commerce College Dudulgaon, (Alandi) Pune is an unaided college affiliated to Savitribai Phule Pune University, Pune. It follows the curriculum prescribed by the SPPU. The college has taken effective initiatives to deliver well designed and documented curriculum prepared by SPPU, Pune. While implementing the curriculum the college has considered the needs of the students.
- Syllabus is distributed by the head of the concerned department at the beginning of the academic year as per classes and as per papers to prepare the teaching plan of the syllabus of the concerned subjects and also to discuss the course contents in the departmental meeting.
- The college on its level implements effective curriculum delivery with well-planned and documented process. In the prospectus of the college, the paper number and the titles of the papers are given. The prospectus is compulsory to the students. In the college library, the copies of curriculum are kept for the students and faculty.
- Academic meeting is organized under the chairmanship of the Principal regarding the academic year and annual planning related to teaching studies is done.
- As per the certified University Calendar SPPU, The Head of the concerned department in consultation with his colleagues determines the departmental time table, work load distribution teaching plan, teaching diary and teaching regulation.
- Timetable is strictly enforced for effective delivery of study sequence. And a report is compiled on the completion of the course within the stipulated time. If the professors face any difficulty in completing the course, they are advised to complete the course by conducting intensive lectures. Also value added courses like Soft Skills, Competitive Career Guidance Entrepreneurship Guidance, Quality Improvement Program, NSS etc. The college operates effectively.
- The Chief Executive Officer and the Examination Committee plan and conduct all the theoretical and practical as per the university guidelines. Feedback is collected from the student thus this planning process helps in the overall development of the student's.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 9

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 14.46

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
233	00	235	70	15

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

As the college is affiliated to Savitribai Phule Pune University, the college strictly follows the syllabus as per the guidelines prescribed by SPPU. in which cross cutting issues are dealt properly. The curriculum is designed to highlight issues such as Gender Ethics Environment and Sustainability. Human Values and Business Ethics in the sub-disciplines of SPPU. Also the college has made a conscious effort to integrate such cross cutting subjects.

1. Gender Equality:

The Human Rights-I, Human Rights –II, Growth and Development, skill development etc. are the courses present in arts and commerce program those specially focuses on the issues related to gender and Human rights. It preaches about the equal rights provided to both males and females and the fundamental rights also women are actively involved in the co-curricular and extra-curricular activities of the college. Efforts are made to maintain gender parity by giving more opportunities to girls. Various activities related to sexual issues such as lectures, gender sensitization programs are organized. Equal opportunities are provided to all students and gender equality is fostered at every stage of policy and implementation.

2. Human Value:

The university's curriculum is designed to necessarily uphold values such as human rights and social issues. The courses like business administration, strategic management, organizational behavior address the students regarding human values and behaviour. The institute believes that inculcating such universal ethics in the minds of students will help them lead a value-based life. Apart from studies lectures by expert persons are organized to inculcate social moral values

3. Professional Ethics:

The college works with the aim of inculcating business ethics in commerce and business administration courses such as administrative responsibility, leadership qualities, social responsibility, organizational behavior, business law, company law, labor law, etc. to enable the students to stand in a global and competitive environment. The courses like politics, cyber security, Business communication, Skill Development, company Laws, taxation etc. focuses on building up with Professional Ethics in students.

4. Environment and Sustainable Ethics:

As per university level guidelines, the college has introduced Environmental Awareness as a compulsory subject. Also courses like Business Environment and Entrepreneurship, Business economics and growth and development are taught to students. Environment and sustainability issues are dealt with in the college through NSS like tree plantation, blood donation, waste management, awareness programs on plastic usage. The college has designed the green policy and shared it with all stakeholders of the college.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 41.22

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 303

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 68.61

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
338	368	385	410	420

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
560	560	560	560	560

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 55

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
155	151	165	154	145

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
280	280	280	280	280

File Description	Document
Institutional data in the prescribed format	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 35

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Sharadchandra Pawar Arts and Commerce college adopts various student centric teaching learning method for enriching learning experience of student. Student centric method includes Experiential learning, Participative learning, Problem solving methodologies along with ICT enabled teaching. it is a continue learning process through which students develop knowledge, skills and values from direct experiences outside the traditional academic setting.

EXPERIENTIAL LEARNING

Industrial Visits:

1. Study tours, industrial visits, bank visits are organized regularly for students of all programmes by the college where they get first-hand information about working of industry, banks and other organizations and come across the practical demonstration of the knowledge.
2. Industrial visit to Millennium India Auto System Pvt. Ltd. Dudulgaon where there was major focus on learn the processing and production process in the industry,
3. Industrial visit to Wallfix Pvt. Ltd. Dudulgaon provided exposure to practical working environment.

Field Visits:

The visit to the Bank of India, Alandi, the Indrayani Co-operative bank Ltd. Alandi, the Suvarnyug Co-operative bank Ltd. Alandi, the Union Bank of India, Alandi, Pavana Saha. Bank, Dehu Phata proved to be great learning experience for the students of commerce who walked away with much better understanding of how bank works and carry out capital growth functions along with the information of new business opportunities. A field visit to Matheran (Aura Park) and Ratnagiri as environment awareness initiative and to learn about different herbs and medicinal plants and their uses was also organised by the college.

SIP/ Dissertation

To enhance practical ability, awareness about independent research and study of their various courses, especially the students of computer science and commerce undertake projects as a part of their curriculum. It is an important stepping stone of career where B.B.A, M.Com. and M.A. students take an opportunity to go for internship where they gain valuable experiences and accomplishment to improve their practical experience. Training and Placement Officer uses his knowledge of job trends and employer network he has built to bring variety of employers in college campus for selection of students for internship.

Participative Learning:

Students are encouraged to participate in annual Cultural and sports events. Students register as a NSS volunteer organise NSS camps and extension activities for the neighbourhood community. Students learn to manage the event, develop their personality and also improve their communication skills by participating in such events. Every year college publishes Dnyandeep Magazine where teachers and students of the college publishes articles and write poems. This activity develops writing and reading skills among the students.

Problem Solving Methodologies: Various problem solving methods are used for solving accounting and costing problems. Faculties encourage students to solve more exercises that lead their learning towards solving of their problem. College organize expert lectures, video lectures, visits, which helps them to pacify the curiosity of their problem raised while learning in the class.

• **ICT Enabled teaching:** Faculty make use of multimedia facility for teaching-learning process. Faculty make use of LCD projectors, smart classroom and the latest language lab software. Online zoom meeting, google classroom were created during the pandemic time to deliver online lectures to the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 84.8

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	25

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 22.64

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	4	5	5

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

At Sharadchandra Pawar Arts and Commerce college, the mechanism of internal or external assessment are transparent and robust. The college has designed concurrent evaluation policy for assessing the performance of students in internal examination conducted by college. All faculty members carry out assessment as per the concurrent evaluation policy. The weightage of internal marks is 30% and external marks by Savitribai Phule Pune University is 70% for B.A., B.Com. and B.B.A.(CA) program and weightage for PG program run by the college is 50:50. Internal assessment in each subject is based on Attendance, Performance of students in internal examination, Practical, Oral and Assignments submitted by the students. Every teacher discusses and shares concurrent evaluation policy with the student at the beginning of session. The periodic meetings of the Examination Committee under the Chairmanship of the Principal make it transparent and time-bound. Terminal examinations, Home Assignment, Question Bank, Internal Practical and Objective Questions make internal assessment efficient. The Students are informed to contact the concern subject teachers in case of any query.

Advanced and slow learners are identified on the basis of the performance in continuous internal assessment and remedial classes are organized for preparing the students for the university examination. During the corona pandemic period the Internal evaluation was done by using What's app and Google forms.

The college serves as center for the University Examination. The college has appointed CEO(College Examination Officer) to look after the work of internal & university examinations. The University provides question papers in online mode. The time table and hall ticket are provided by CEO to the students well in advance. There is an examination committee consisting of internal senior supervisor, assistant senior supervisor and internal junior supervisor for smooth conduct of examination. External senior supervisor was appointed by University.

Grievance Redressal System

The college has designed grievance mechanism to bring complete transparency in the evaluation system and provide platform for grievance redressal in timebound and efficient manner. There is online as well as offline grievance system available for students. Grievance related to internal examination and its

evaluation are solved by discussion with subject teacher and CEO then and there only. The grievance related to university examination are communicated through CEO to the university and the grievance is resolved.

In corona pandemic period the Online Examination was conducted by the University. The grievances of the students regarding the log-in problem, internet issue, course not found, non-availability of question papers, student mark absent in spite of appearing examination and submission of answer sheets were communicated to the university.

The internal marks and the practical marks are also uploaded on the portal. Teachers from the college work as papers setters, examiner and Moderator for the University examination.

Thus, the college adopts a prompt mechanism for internal and external evaluation and objectivity and transparency in grievance redressal system is maintained.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Learning outcome form an integral part of the Vision and Mission of the college. The college runs three programs, B.A, B. Com and B.B.A.(CA) at UG level and four programs, M.A.(English),M.A.(Economics), M.Com and D.T.L. at PG level. The Program Outcomes (POs) and Course Outcomes (COs) for these courses are designed by Savitribai Phule Pune University.

All Program Outcomes (POs) and Course Outcomes (COs) are uploaded on the college website.The Program Outcomes and the Course Outcomes are also communicated to students through the various means such as Principal’s address to the students during induction programme and students what’s app groups as well as in the classroom teaching by the teachers. Before beginning of the course every teacher explain all POs, COs to the students. All Program Outcomes (POs) and Course Outcomes (COs) are also stated in the course files by the teacher.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The college monitors and ensures the achievement of program outcomes, program-specific outcomes, and course outcomes by effective implementation of curriculum prescribed by Savitribai Phule Pune University. It ensures the achievement of program outcomes, program-specific outcomes, and course outcomes through the result analysis mechanism and continuous evaluation of students by the faculties.

The following methods are used for evaluating Attainment of COs and POs –

- Direct Method
- Indirect method

Direct Method of Evaluation-

The direct evaluation process is conducted for the attainment of course outcomes in each course taught by the specific department under the programs. There are two components of direct evaluation process.

- Student's academic performance in university examinations and
- Concurrent Internal Evaluation of students

The affiliating University conducts examinations at the end of each semester through which the attainment of outcomes are evaluated. The internal evaluation is done by various methods such as Terminal Exams, Home-assignments, Internal Projects, attendance, Viva- Voce by the external experts etc. Concurrent Evaluation Policy is designed by the college for all programs offered by the college.

Indirect Method of Evaluation-

Attainment of COs and POs is also evaluated by indirect methods by taking feedback from the students. At the end of academic year, students feedback is collected for each course.

The ratio of evaluation of Direct method to indirect method is 80:20.

In this manner the CO and PO attainment is calculated.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 86.24

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
212	293	280	200	206

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
244	313	287	265	272

File Description	Document
Institutional data in the prescribed format	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.47

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college conducts the activities that create an ecosystem for innovation, creation and transfer of knowledge such as :-

Research Coordination Committee: -

The college has constituted a Research Coordination Committee with the objective to develop research culture and attitude among the faculty. The following are the outcomes of Research Coordination Committee:-

The college has 6 faculty members with Ph.D. degree in last five years. The faculty members have published 31 research papers in UGC Care journals and seminars/ conferences. The college has signed MOUs for research oriented activities.

Workshop on Research Methodology:-

The college organized following workshops on research methodology:

The College has organized the various online and offline workshops on research methodology on the topics such as 'Ethics in Research'- Dr. Surendra Pawar, 'How to write Research Paper'-Dr. Sanjay.S.Kaptan, 'Defining a Research Problem'-Dr. S.D.Takalkar, 'Business Research Methods'- Dr. Dhanajay Bagul and 'Methods for Writing & Publication of Research Paper'- Prin. Dr. Hansraj Thorat.

Workshop on Entrepreneurship Development:-

Entrepreneurship Development Guidance Center was established at Sharadchandra Pawar Arts and Commerce College. An MOU was signed with Chawadi Training and Consultancy Private Limited, Ahmednagar. Through that, various workshops were organized to inculcate spirit of entrepreneurship among the students. More than 25 alumni students of our college have become entrepreneurs through Entrepreneurship Development Centre. A wall of honors has been created and displayed in the college premises with interviews of 20 such entrepreneurs to inspire new students with the collaboration of Chawadi Training and Consultancy Pvt. Ltd, Ahmednagar. The students of the college are getting good guidance and Inspiration regarding entrepreneurship development and satisfactory progress is being seen.

The following workshops were organized on Entrepreneurship Development:

'Entrepreneurship Development'-Mr.Amit Makhare (Chairman, Chawadi Training and Consultancy Private Limited, Ahmednagar), 'Start-Up India'- Mr.Vaibhav kale, 'Awareness Programme on Entrepreneurship Development in Rural Areas' - Mr. Sunil Lokhande and 'Defining our vision and strategy' Dr. Raju Shiraskar.

Workshop on Intellectual Property Rights:-

The following workshops were organized on Intellectual Property Rights:

On 10th March 2022, Prof. Seema Salunke delivered the lecture regarding the concept of Intellectual Property Rights. In the workshop organized on 22 January 2018, Dr. Pandurang Misal explained that Intellectual property rights are the rights given to persons over the creations of their minds.

Library facility:-

The library is the house of knowledge and through it the door of knowledge is opened to the students of the college. Knowledge can be imparted from the college through various text books and reference books as well as competitive exam books, journals, articles, and newspapers. Through all these means, knowledge can be imparted to the students. The college has the many e-resources such as National Digital Library (NDL), NPTL SWAYAM, e-Shodhsindhu and Directory of Open Access Books. The college has the institutional membership of Jaykar Library Pune University for knowledge.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 12

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	2	2	3

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.57

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	6	2	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.17

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	5	0	1

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Our students are the ‘Goodwill Messenger’ of the society. The college has organized number of extension activities to promote institute-neighbourhood community relationship required to sensitize the students towards community need and to bring social transformation in the surrounding rural areas.

Impact of Extension Activities in Neighbourhood Communities: -

The students voluntarily participate in social service activities leading to their overall development. The college runs National Service Scheme (NSS) effectively. Through this scheme, the college has undertaken various extension activities in the neighbourhood communities. At present, the strength of the NSS unit is of 250 volunteers. Every year the college selects a village in the nearby locality and organizes residential camps for seven days and takes-up various activities such as Cleanliness, Village Survey, HealthAwareness, Gender Equity, Environment Awareness etc.

Several other noteworthy activities are carried out by NSS volunteers that include tree plantation, water conservation and village cleanliness. The camps and awareness programmes have improved overall environment of the villages and the understanding of the people about various social and health related issues. In all these activities the local people had participated enthusiastically.

Impact of Extension Activities for Sensitizing Students to Social Issues and Holistic Development: -

In order to make the holistic development of the students, the college regularly conducts the social awareness activities like organizing rallies, workshops, exhibitions, camps etc. The college has organized awareness programmes for students about the importance of social issues like conservation of water, Swachh Bharat Abhiyan, environmental pollution, personal health and hygiene, road safety, AID Sawareness etc. Students of the college are emotionally attached with the villagers through NSS camps.

The college has also organized awareness programmes on Voters.Tree Plantation, Road Safety Campaign, Nirbhay Kannya Abhiyan, Clothes Donation, E-Waste Management, Starkey Hearing Foundation's Programme. and Yuva Swasth. Fund collection rally for flood victims was also organized by the college. These activities helped the students to understand real-life problems, social awareness and helped them to develop teamspirit and self-confidence. The activities carried out through NSS helped students in their behavioural change and voluntary participation and leadership in various social activities.

Due to all these extension activities carried out in the neighbourhood community, our college is honoured with 'the Best College Award conducting NSS Activities' by Savitribai Phule Pune University and Maharashtra State Government in the academic year 2017-18.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Sharadchandra Pawar Arts and Commerce College, Dudulgaon, Alandi is the oldest college of Alandi area. The College is established by visionary leader Hon. Late Shri. Vilasrao Tambe with a foresight vision of social and all-round development of the wards and the youths of the deprived sections of this

area.

In this context, the activities are conducted to inculcate social awareness, values and life skills and for creating the long lasting desire for learning and spirit of service. The extension activities are carried out in and around the College along with the participation of the neighborhood community for the building of society. The activities are conducted in line with the vision and mission using policy and guiding principles. Extension activities have been recognized by various authorities and awarded meritorious 14 awards/prizes and certificates in the last five years for the excellent performance in education and activities.

The college has received various awards for the extension activities such as Matdan Jagruti- the Excellent Electoral Literacy Awareness Award, the Excellent Performer College Team-Road Safety Campaign from PCMC, Traffic Police Department, the Meritorious Teacher Awards from the various govt. recognized bodies. The efforts of our team are recognized by awarding them the Excellent Programme Officer, the Excellent District Coordinator Award, the Excellent Area Coordinator Award under the National Service Scheme Affiliated to Savitribai Phule Pune University. The college has also received State level Excellent College Award conferred by the Government of Maharashtra through NSS.

A.Y. 2021-22

- 1.State level Excellent College Award, NSS, SPPU, Govt. of Maharashtra.
- 2.Excellent Programme Officer (Dr. Vishal Gaikwad), NSS, SPPU, Govt. of Maharashtra.
- 3.Excellent Performer College Team-Road safety Campaign, NSS, by PCMC, Traffic Police Department

A.Y. 2020-21

- 1.Meritorious Teacher Award, (Mr. Shahuraj Yevate), Rashtriya Bandhuta Sahitya Parishad,Pune.
- 2.Excellent District Coordinator Award (Dr. Vishal Gaikwad), NSS, SPPU
- 3.Meritorious Teacher Award (Dr. Pandurang Misal),Teaching, Vishnu Vaman Shirwadkar Sahitya Parishad, Shrigonda

A.Y. 2019-20

- 1.State level Excellent College Award, NSS, SPPU
- 2.Excellent Programme Officer (Dr.Vishal Gaikwad), NSS, SPPU
- 3.Meritorious Teacher Award (Dr. Vishal Gaikwad), Rashtriya Bandhuta Sahitya Parishad, Pune
- 4.Excellent Performance (Dr. Vishal Gaikwad), NSS, SPPU
- 5.Excellent Performance (Dr. Pandurang Misal), NSS, SPPU

A.Y. 2018-19

Excellent Performance(Dr. Vishal Gaikwad),Tobacco Free India Campaign, SPPU

A.Y. 2017-18

Excellent Area Coordinator Award (Dr. Vishal Gaikwad), NSS, SPPU.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 28

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	8	6	4	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 12

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has adequate infrastructure and physical facilities required for conducting the teaching-learning and other activities efficiently.

Infrastructure:

All the Departments of the college have been fully furnished and equipped. There are 19 class rooms for UG and PG programme. 4.75 acres of area is occupied by the college campus. The facilities like playground (7762.68sq.m), canteen (48.60sq.m.), sports room (64.03sq.m), washroom (11 .88sq.m), generator room (08.16sq.m.) and seminar hall (185.04sq.m.) are available in the college.

Physical facilities: -

The college has adequate physical facilities like classrooms, computing equipments, staff rooms, seminar hall, library, reading room and ramps for the physically disabled persons. The classrooms are there with sufficient lighting arrangement, wooden benches, black boards etc. Out of these 4 classrooms are equipped with ICT facilities with LAN.

Technical facilities:

The college has ICT facilities such as 06 LCD projectors, 2 Digital Classrooms and one broad band Fiber Premium Plus (300 MBPS) internet connection which provide internet access to student as well as staff members.

Library:

The college has fully furnished, well-lit and ventilated library. It has a collection of 8325 Books (Text 8025 + Reference 200), 05 periodicals, E- journals. The library has a reading hall having 50+ seats.

Drinking water:

The college has installed 4 water purifiers & cooler systems which provide pure water to students and staff.

Green Campus:

The college has green campus with waste management system.

Support facilities:

The college has parking area and washroom facility.

Facilities available for teaching- learning are as follows

Sr No	Description	Number
1	Classrooms	19
2	Smart Classrooms	02
3	Computer Laboratories	01
4	Seminar Hall	01
5	Library	01
6	Reading Room	01
7	Computer	55
8	Scanner	01
9	Xerox Machines	01
10	Laser Printer	02
11	Colour Printer	01
12	LCD Projectors	06
13	UPS 7.5 KV	01
14	Fire Extinguisher 2 KG	06
15	Wheelchairs for Physically Challenged Student	01
16	Physical Toilet for Physically Challenged Student	01

The college has adequate facilities for conducting cultural activities, sports, indoor and outdoor games, yoga hall.

Cultural Facilities:

The college always encourages the students to participate in social and cultural activities. The cultural committee has been formulated to encourage the students to participate in various inter-collegiate and university level competitions by creating cultural spirit among them. The college provides all necessary facilities for it. Annual Social Gathering is organized every year to present various cultural activities.

Sports:

The Physical Education Department carries out various activities to develop physical and mental health of the students. There is a playground having 7710.90 sq. m. area.

Outdoor Games:

The college has facilities for the games like Kabaddi, Kho-Kho, Volleyball and Cricket. The college provides various games, sports equipments to students.

Indoor Games:

The college has facilities for the indoor games like carom and chess.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 9.74

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7.58	0.46	1.31	10.77	21.81

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is the prime learning resource of the college and is partially automated with E-Library VMEdulife Software (Web-Base version 2022). It is fully integrated multi-user software installed by web developer in the academic year 2022-23. This software is intended to automate, oversee and care for the general handling of even enormous scale libraries. The E- Library Manager Software consists of modules such as masters, Book Management, Barcode facility, Book Accession, Membership, Circulation, OPAC, Catalogues and Administration. The software is having additional features such as annual budget, fine collection, and stock verification. The library is a knowledge resource centre of college and provides adequate services to students and faculty.

Library has a collection of 8357 Books (Text 8125 + Reference 200) and 05 periodicals. Library fulfils the needs of all students and staff members. All students have separate library cards for issuing books. All library users can access web OPAC on their own desktop/ smart phones. The college provides e-learning environment to all students. Library and reading hall have capacity of 50 users. The library offers various services to its users like automated circulation system, online public access catalogue, reprography and newspaper clipping etc. Integrated Library Management System also known as (ILMS), helps to convert your library into computerized library. ILMS easily handles catalogue books, tracking and maintaining records of books issued, returned and overdue by user. The books can also be stored categorywise which enhances to find the book easily and quickly by user as well as by librarian.

Name of ILMS software : VM Edulife ERP software

Year of Automation A-Y 2021-22

Cost- Rs. 4,25,000/-

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college has adequate IT facilities. There are different digital technological facilities available in the college. There are 02- smart classrooms, 01-Computer Lab and 01- Seminar hall. There are 55 computer systems with internet connectivity and protected with antivirus Software. A well-equipped computer lab is also functioning in the college. The college building and the library building are facilitated Net connectivity with the Wi-Fi connectivity. Currently college is using Goodwill Space India Pvt. Ltd Internet Connection of 200 MBPS of high speed internet facility. Most of the departments of the college are provided with computer and other related Accessories. All teaching staff member use the ICT in the classrooms . whenever they needed. The different educational sites are shown to the students with the help of Digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. There are LCD projectors, scanners, printers, smart boards, college website and various softwares. Up gradation of facilities is done from time to time. The college uses online sources for updating knowledge of faculty members.

Internet Up gradation:

The college has high speed internet connection of broad bandwidth Fiber Premium Plus (200 mbps) Internet connection.

Smart board:

The college has 2 smart boards and 6 LCD projectors. They are used to enhance learning capabilities of the students.

Software:

The college has ERP VMEDULIFE software , Tally, college administrator software E-Library Manager Software and Quick Heal Antivirus.vmedulife is a cloud-based learning platform provider for various educational institutions. vmedulife was established in 2013, we have developed an Academic Management System that helps the students, faculties, and the managerial board. You can keep a track of anything and everything related to the academic setup with our user-friendly services.

CCTV Cameras: CCTV cameras have been installed for surveillance at prominent places such as classroom, corridors, playground, office etc.

ICT facilities updated

- One Computer lab for B.B.A(C.A) Department.
- The college has 6 ICT enabled classrooms.
- Two smart boards have been installed.
- Six printers including one color printer
- The library has been upgraded with E-library VMEDULIFE Manager Software.
- Language Lab facility is provided.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 13.36

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 55

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student’s usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 9.75

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.98	6.83	13.13	9.08	5.93

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 4.6

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
61	43	33	39	0

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Institutional data in the prescribed format	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 4.65

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
53	29	35	32	29

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 9.82

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	31	27	13	21

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
212	293	280	200	206

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	2	1	2

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	1	4	5	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association/Chapters (registered and functional) contributes

significantly to the development of the college through non-financial means during the last five years.

Sharadchandra Pawar Arts and Commerce College has an alumni cell which runs various alumni activities throughout the year. This cell was established with an intention to provide forum for alumni to contribute to the college by sharing their experiences. Students are benefitted by understanding industry practices and atmosphere through alumni. Except financial endowment, the alumni have significant involvement in development of the college.

Career Counselling & Placement Activities – The alumni assist and guide the students to crack the interviews. They also share their experience with students and motivate them for their career development in various domains. Alumni are invited to share their knowledge via career counselling sessions.

Alumni Interaction(Alumni Meet): Sharadchandra Pawar Arts and Commerce College organises Alumni Meet for interaction of Alumni with Current students. Alumni of SPACC give inputs to aspiring BA/BCom/BBA(CA) graduates, M.Com/M.A. post graguates and Deploma in Taxation and Law They are invited as resource persons at various events, guest lectures. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world.

Entrepreneurship Awareness: Some of our Alumni who are first generation entrepreneurs have established start-ups in different sectors. Their valuable experience as an entrepreneur enlightens students and encourages them. Syllabus Review – Alumni take the review of syllabus and suggest timely changes in the syllabus for academic enhancement.

Guest Speakers – Alumni play an important role in identifying and arranging resource persons for the conferences, seminars and workshops organised in the institute. The institute invites few alumni members to take guest lecture on the latest and new topic/subject of management education.

Mentorship: Alumni have their share of contribution in voluntary programs like mentoring students in their areas of expertise. This assists in utilizing the rich experiences of alumni students of the institute for the benefit of current batch students which help them in securing suitable jobs.

Promotion and Branding – Alumni are actively associated with the college in providing valuable inputs for the promotion and branding of the college.

Institute Social Responsibility: Our Alumni in association with SPACC are engaged in conducting social activities for the welfare of the society through donations in the form of grocery items, food, e-waste, clothes and donation to needy.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Shri Gajanan Maharaj Shikshan Prasarak Mandal is one among the premier Educational Society in Pune district committed for discharging the service of providing quality education from pre-primary to post graduate level. The society was established in 1989 under the visionary leadership of Late. Shri. Vilasrao Tambe. His vision was to provide the degree level education and to provide entrepreneurial opportunities to the socio-economically backward class students. The Vision and Mission of our Sharadchandra Pawar Arts and Commerce College was stated and transformed keeping in view the changing national and global trends in education.

The Vision of the college is

VISION

“To provide affordable quality education, while equipping students with knowledge and skill in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize entrepreneurship and above all good human beings, who contribute for the development of the nation.”

The Mission of the college is

MISSION

“To pursue excellence in education with a holistic and sustainable developmental approach through dynamic workforce as a stray to create future leaders, transformative entrepreneurs and ethical citizens who generate value for the industry, society and the nation.”

The college has established College Development Committee, Internal Quality Assurance Cell to plan various growth strategies for the college and take important decisions for overall development of the college. The organogram of the college reflects decentralization and distribution of roles and responsibilities. All the major stakeholders of the college such as the Governing Body, CDC members, Principal, Teaching and Non-teaching staff members, Alumni, Parents and Students work in a democratic way of governance and execute their duties and responsibilities with absolute accountability.

The example of decentralization and participation in the institutional governance can be seen from Celebration of cultural Fest “Antarang”. The college organizes annual social gathering “Antarang” which is a mega event. Principal along with Teacher coordinators conduct meeting and distribute the duties among staff members. Teaching staff appoint student coordinators and forms students committees

and distribute the Antarag work among the students. Thereon all student coordinators organise , plan and execute the whole cultural fest flawlessly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

CDC prepared a Perspective Plan (2017-18 to 2021-22) in June 2017 through deliberations with stakeholders and SWOC analysis, for the development of academic, administrative and infrastructural facilities and got approved in a CDC meeting (15.06.2017). This document emphasizes on infrastructural development, new programs, skill-based/add-on/value-added certificate courses, modern equipment, enhancing research, providing academic and sports facilities, ICT facilities, training programs, e-governance. It also includes learning resources for maintaining learning ambiance and overall development in tune with the vision-mission statement. In order to deploy this plan and achieve the goals, various policies are designed by CDC. Perspective plans and policies are uploaded on the college website.

The functioning of HEI is governed by the sanstha according to the rules and regulations of UGC, NAAC, GoM and university through CDC and IQAC. HEI follows the decentralized and participatory mechanism which is evident from the organogram. The academic and administrative plans prepared by IQAC considering the involvement of stakeholders are discussed and approved in CDC meetings. These plans are executed according to policies, through IQAC, faculties, administrative staff and students. The budget of every academic year is finalized and approved in the CDC budget meeting. The effectiveness and performances are reviewed periodically through feedback.

IQAC is involved in framing policies, benchmarks, monitoring and outcomes of activities and suggesting measures for incremental growth. It conducts quality audits including, AAA. It provides opportunities for faculties to plan and execute academic, extracurricular, and extension activities, that help to enhance the quality. This resulted in state-of-the-art infrastructure for TLP, library resources, ICT, research facilities, extension activities, dedicated faculties, staff, awards and placements. SPACC constituted 35 committees for effective functioning and conduct of various activities. The faculties took the opportunities to develop and enhance leadership qualities through memberships on academic bodies of university such as BoS, and university committees.

Recruitments, Service Rules, Policies, and Procedures: The recruitment of all types of posts are done by the parent CDC and the services are governed as per the norms and procedures of affiliating university, GoM, and UGC. The policies and procedures for effective work culture of the institution are well set and are practiced regularly. The grievance redressal cell helps timely redressal of grievances to ensure transparency and efficacy. The suggestions obtained through feedback help improve the quality of services to stakeholders. Most of the aspects of the perspective plan have been successfully implemented in last five years.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The College has an effective welfare mechanism for the welfare of the teaching and non-teaching staff. The principal of the college takes due care to provide them all the facilities and always try to solve the

concerns of all the staff. This helps in creating a positive and healthy environment and boosts the morale of the employees.

List of welfare measures for teaching and non-teaching staff

1. **Provident Fund:** Provident Fund is provided to all Teaching and non-teaching staff
2. **Financial Support:** Financial support is provided to faculty for attending seminars, conference, FDP and workshop according to staff welfare policy.
3. **Uniform for teaching and non-teaching staff:** Two sets of uniform are given to all non-teaching staff and Sports T-shirts are given to all teaching and non-teaching staff free of cost.
4. **Various types of leaves:** There is a provision to avail different types of leaves for all teaching and non-teaching such as on casual leaves, local holidays and duty leaves according to leave policy of the college.
5. **Free Health Check-Up Camps:** Every year Free Haemoglobin and health check-up camps are organised for teaching and non-teaching staff of the college.
6. **Pantry Facility:** The college has a pantry facility. Tea is provided to all teaching and non-teaching staff in the morning and evening.
7. **Canteen Facility:** There is a canteen facility available for teaching and non-teaching staff for snacks and lunch
8. **Safety and security Facility:** Safety and security is provided to all staff members and students of the college. There are two watchmen at the entrance gate. Institute has installed CCTV facilities in SPACC campus. It is useful to protect and prevent the loss of institute’s important documents and property.
9. **Conveyance Allowance:** Conveyance allowance is given to all staff members to attend official meetings and duties regarding SPACC and SPPU.
10. **Staff Welfare Programs:** Staff welfare committee of the college celebrates birthdays of all teaching and non-teaching staff in the college. The college appreciates by felicitating the staff for their educational improvement or achievement and awards to motivate other staff. Various staff welfare programs are conducted in the institute for boosting the morale of employees such as yoga exercises, work life balance, teachers' day celebration, outdoor activities like picnic etc. In this manner, SPACC has committed itself perpetually in taking efforts for welfare of entire staff of the college.

As per the directions of the UGC and the affiliating university, the college follows the Performance Appraisal System (AS) for the teaching and non-teaching staff. The contribution of the teachers in academic work and extension activities, their contribution and support as the member of different administrative committees at college level and also their performance in research related activities is evaluated. Almost all the teachers are promoted through this appraisal mechanism.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 16.98

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	3	5	3

File Description

Document

Policy document on providing financial support to teachers

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 80.56

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	18	26	22	25

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	7	8	8	7

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

There exists a Financial Resource Mobilization Policy of the institute. Objective of the policy is “To ensure the mechanism for resource mobilization and effective use of institutional resources.” The resources for the institutional funding are as follows:

- Students Fees
- Scholarship provided by the Government
- Funds provided by the Savitribai Phule Pune University for NSS, Examination etc..

Suitable Institutional mechanisms are available to monitor the effective and efficient use of financial resources. Appropriate funds are allocated for infrastructure development like computers, other equipments, books for the library etc.

Budget Procedure:-

Given below is the procedure to prepare budget..

1. Before the commencement of every financial year, Principal submits budget received from the concerned teaching and non-teaching faculties regarding budget allocation for the next financial year under specified head of accounts.
2. Principal reviews the previous year’s actual expenses and the requirements of the present year as projected by the teaching and non-teaching faculties or departments and thereafter in consultation with Management, a consolidated budget is prepared.
3. The consolidated budget is thereafter approved by the management.

4. The budget includes Revenue expenses and Capital expenses which is monitored by the Accounts Department as per authorization of the Management.

System of Internal and External Audit

The college has a system of internal as well as external audit. Internal audit helps the college to follow a systematic approach to evaluate and enhance the effectiveness of financial processes. It reviews and approves information and compliance with policies. Internal audit is an on-going continuous process and the college has its own internal audit mechanism. The Books of Accounts of the college are audited by the Internal Audit team. As per stipulated provisions of the Income Tax Act, statutory audit is conducted once in a year by the external auditors.

A. Internal Financial Audit- The team of Qualified Internal Auditors conducts a thorough check and verification of all financial transactions with the supporting documents and approval of proper authority for each transaction. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. On such verification, any error or omission and commission, pointed out by the audit team are immediately corrected /rectified and precautionary steps are taken to avoid recurrence of such errors in future. Thereafter, the financial transactions are accounted in Tally ERP -9 by the college.

B. External Financial Audit- All the financial transactions of the institute are audited by an external agency. The external Audit is conducted in accordance with the Auditing standards as per the provisions of the Government rules and regulations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC is established 17th August, 2021 in the college. Before IQAC the institute had AMC (Academic Monitoring Committee). The IQAC monitors the implementation of vision and mission of the college and trying to improve the quality and assurance strategies such as enhancing the quality of faculty, review teaching learning, conduction of extracurricular activities, etc. Since the formation IQAC, the cell has brought significant improvement and took various initiatives in the college. Few important initiatives of IQAC are mentioned below.

- Installation of smart classroom and language lab
- Conduct of green and energy audit
- MoU signed with academic institutions, companies, training institute for Entrepreneurship development, Training & placement, vocational courses, Research purpose etc.
- Organize Covid vaccination drive
- Publication of Dnyandeep Magazine
- Inauguration of Wall of Honour
- Short Term Course “Spoken English and Communication Skills Development Program”
- Workshop on Personality Development Workshop
- Organise Annual Cultural Event –Antarang etc.

The two examples of Review of Teaching learning process by IQAC are:

1. ICT Based Teaching Learning through introduction of Smart Classroom: The college takes intense effort in offering quality education to students. Today digital classrooms have been creating a revolution in the educational sector. Keeping pace with latest technology in education, SPACC has three digital classrooms. Interactive Digital Classrooms offer students with modern day technologies and friendly environment where they clear all their concepts and helps them in retaining their knowledge. Introduction of digital classrooms have resulted in creating positive and dynamic teaching learning environment.

2. Registration of Alumni Association with Asst. Registrar of Society, Pune division: IQAC has contributed significantly for institutionalizing the quality assurance strategies by registration of Alumni Association with Asst. Registrar of Society, Pune Division. The college has registered Alumni Association with registration no. Pune (PUNE/608/2023/Pune) date: 31st May 2023. The college is steadily reuniting all alumni of the college to built college's brand for offering enriching experience to all the stakeholders of the college.

Given below are the year wise Incremental Improvements

2017-18 Implementation of ERP system (ETH) at the college.

2017-18 Establishment of Entrepreneurship and Development Cell.

2017-22 MoUs in academics/industry/NGOs.

2017-18 Computer Purchased

2017-18 Beginning of Antarang fest

2017-18 Beginning of Short Term Courses for Students.

2017-2022- Green Audit, Energy Audit and Environmental Audit done.

2018-19 CCTV Installation

2019-20 Infrastructure upgraded.

2019-20 CHOICE Based Credit System (2019 pattern) syllabus revised.

- 2019-20 B.B.A (C.A.) lab and language lab upgraded
- 2019-20 Installation of sanitary napkin vending machine and incinerator machine
- 2020-21- Online Teaching- learning implemented
- 2021-22 Library up gradation
- 2021-22 Formation of Internal Quality Assurance Cell (IQAC)
- 2021-22 Revamp institutional website
- 2021-22 Inauguration of WALL OF HONOUR of Successful Entrepreneur students of the college
- 2021-22 Deployment of Waste management Plan
- 2022-23 Implementation of ERP system (vmedulife) at the college.
- 2022-23 MOU with Vipra Skill India
- 2022-23 Alumni Association Registration
- 2022-23 NPTEL Registration and Membership
- 2022-23 Registration for NAAC

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Promotion of Gender Equity:

The college takes various initiatives to promote gender equity in the college. The concept of gender equity refers to “fairness of treatment for both boys and girls, according to their respective needs. Education at SPACC deals with education to focus on promoting the equal participation of women and men in making decisions; giving equality in learning process, educational outcomes, results; and providing equal benefits for both genders.

Given below is the list of activities conducted by the college gender equity promotion.

- 1) The college organizes many programs on gender equity, awareness for women to make them confident and competent and for their overall personality development.
- 2) In order to provide a wider scope for the pedagogy of gender sensitization even outside the classroom, we publish ‘Dnyandeep,’ a college annual Magazine which gives opportunity to the girls as well as boys to think critically and write creatively.
- 3) The different competitions are organized for girls to boost their confidence such as self defence workshop, Nirbhay kanya abhiyan etc.
- 4) The health awareness programs, the programs on laws and legislations for women, and safety measures for women are organized to focus on gender sensitization.
- 5) The focus of each department is to reinforce the vision of the institution by providing empowering education to girls as well as boys.
- 6) The college has provided both Safety and security through appointing watchman and installing CCTV cameras throughout the college campus. There is a restricted entry of automobiles in the college campus. Separate common room is available to study and rest.

National/ International Commemorative Days, Events and Festivals:

Every year along with the National festivals, the birth anniversaries and death anniversaries of various great Indian Personalities, Heroes and Leaders are celebrated in the college. Sharadchandra Pawar Arts

and Commerce College strongly believes that unless the present generation of youth is not sensitized about the significance of the festivals and the sacrifices which great men and women of this country have made for uplifting their countrymen the students will not be able to understand their responsibility towards the nation.

Our College observes national and international commemorative days, events and festivals to educate our students on Indian heritage, history and different practices as well as to acquaint the contribution of historical figures to freedom, justice and useful practices as under:

National Independence Day -15 August, National Service Scheme Day- 24 September, AP.J.Abdul Kalam Jayanti Reading Inspiration Day - 15 October, National Unity Day- 31 October ,Constitution Day-26 November, National Voters Day- 25 January ,Indian Republic Day -26 January. International Women’s Day- 8 March ,Savitribai Phule Jayanti -3 January ,Chatrapati Shivaji Maharaj Jayanti -19 February ,Marathi Bhasha Din -27 February ,Annual Social Gathering, Hemoglobin Check-up Camp,Ganesh Festival,Mission Yuva Swasth & Girls Health Check-up Camp,Nirbhay Kanya Abhiyan

Thus, the institution promotes gender equity and organizes adequate national and international commemorative days, events and festivals.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment’s for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and set communal harmony. College has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development. College has always been at the forefront of sensitising students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The college celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The university has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics. For this college organised Marathi Bhasha Din,

Spoken English Course etc.

The college takes pride in launching the Plantation Programme wherein the focus is not only on creating sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the college impart professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organising activities that not only initiate but also motivate the students to adopt various practices that promote the “Unity in Diversity” of our motherland. The College celebrates Independence Day & Republic Day vigorously.

The NSS department of the college have organised various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students were engaged in several academic programs like guest lectures, Expert talks etc. which have enriched the awareness about these aspects.

The college has organised student centric activities like Indian Constitution Day, Voter Awareness Programme, World AIDS Day, World Divyang Day, which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice No.1

1) Title of the Practice

COLLEGE ANNUAL MAGAZINE - DNYANDEEP

2) Objectives of the Practice

- 1) To provide platform to bring out the latent creativity of the students.
- 2) To sharpen the linguistic written communication skills of Marathi, English and Hindi Language.
- 3) To inculcate the habit of reading and writing among the students.

- 4) To develop and cultivate the literary taste and study habits in students.
- 5) To develop the personality of students.
- 6) To inform, inspire, entertain and create awareness on a number of current social issues through college magazine.

3) The Context

A college magazine is an essential part of college life. A college magazine encourages the students to practise writing, by providing opportunities to budding author to see their compositions printed. A college magazine is a mirror of the college life. It reflects the literary, educational and sports activities going on in the college. It projects the important events celebrated in the college during an academic session. College publishes the annual magazine “DNYANDEEP” every year and also host inauguration function of the magazine. DNYANDEEP means A lamp of knowledge. It publishes articles, poems, stories and thought of the students and staff.

4) The Practice

In the beginning of the academic year the Teacher -in-charge of the magazine holds the meeting with the students and discusses nature and scope of the magazine. Students are invited to come forward and share their thoughts and suggestions on the magazine columns, articles and poems etc.

The teacher-in-charge forms the College Magazine committee to execute this assignment. Teacher-in-charge is assisted by committee members. The Editorial Board consists of – Teacher-in-charge, Editor, Co-editor& Faculty Members. Students submit their article to the editorial team. Usually, the responsibility of the editorial board is to read the article, suggest the corrections, revise the article and send it for final publication after the approval of the editorial team. It helps students to get exposure for journalism. It is also the responsibility of the editorial committee to see that no student is indulged in plagiarism.

5) Evidence of Success

The college has been successfully publishing DNYANDEEP Magazine since last 6 years.

Magazine helped students and teachers to explore and sharpen their reading and writing skills.

The practice helped in developing the personality of the students

6) Problems Encountered and Resources Required

- 1) Publication of the college magazine requires significant time and cost.
- 2) It was challenging to gather the articles within stipulated time period for publication
- 3) Inviting article from every domain like articles, poems, stories, etc. was challenging and time consuming.

- 4) The cost of the magazine is met from the fees collected from the Ex- students as advertisement for the magazine. If there's any deficit, it is met by the management.

Best Practice No.2

1) Title of the Practice

A SOCIAL AWARENESS CAMPAIGN BY N.S.S. UNIT

2) Objectives of the Practice

- 1) To provide hands on experience to young students in delivering community service.
- 2) To create social awareness amongst the villagers through conducting various extension activities
- 3) To provide platform where the student- youth of the nation may get to involve with real life social activities, and thereby become responsible citizen of India.
- 4) To develop organizing and communication skills among the students
- 5) To strengthen the bond between villagers and students by organizing a special residential camps.

3) The Context

The National Service Scheme (NSS) is a Central Sector Scheme of Government of India which provides opportunity to the students to take part in various government led community service activities & programmes. NSS allows the students to actively contribute their services for the cause of community and the nation, thus helping them develop their personality.

During various N.S.S. activities students understand the community in which they work; develop the relation with community; identify the needs and problems of the community and involve them in problem solving process. During their stay at camp student develop competence required for group-living and sharing of responsibilities. Students conduct various activities such as cleanliness drive, blood donation camp, tree plantation programme, cultural programme and awareness programme on various social issues facing the community.

4) The Practice

N.S.S scheme is for UG level students. The college appoints programme officer who is the in charge of NSS in the college. The students from First year interested to become NSS volunteer has to enroll their names with programme officer.

A special residential NSS camp was organized at the village. 125 volunteers, apart from performing their routine activities, started communicating, interacting with the villagers to enhance their participation in

the lectures and other activities organized for them.

The following activities performed in the village.

- Village Cleanliness
- Tree Plantation
- Utility and Sanitation
- Awareness programme for the Villagers
- Yoga and Pranayam Session

5) Evidence of Success

- 1) NSS activity brings practical knowledge among the students through field study that brings new ideas for creativity and innovation.
- 2) Students develop overall personality and communication skills
- 3) Student receive the NSS certificate.
- 4) The participating students create the sense of belongingness towards the college and fellow NSS volunteers.
- 5) NSS activities create a sense of social responsibility among the student.

6) Problems Encountered and Resources Required.

- 1) High expectations of villagers from NSS Volunteers. There is list of tasks and duties which NSS volunteers are supposed to perform. But there are lots of challenges such as attitude of local community.
- 2) Limited financial resources to carryout extension activities.
- 3) Participation of the villagers was comparatively less during day time owing to their engagement in agricultural activities.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within

1000 words

Response:

Research, Innovation and Entrepreneurship are the key components of the vision of Sharadchandra Pawar Arts and Commerce College. Entrepreneurship is considered to be the most useful attribute in the context of modern India. Right from the establishment of the College gave top priority to entrepreneurship and established the Entrepreneurship Development cell (EDC) in the college to promote Entrepreneurial spirit among the students. EDC spreads awareness about entrepreneurship among all the students and faculty by organizing the awareness camps, motivational lectures of successful and failed entrepreneurs etc.

Given below are the objectives of ED Cell.

1. To guide students through various stages of entrepreneurship
2. To conduct guest lectures where in entrepreneurs will share their experience.
3. To instil within the students & faculty the necessity and value of Entrepreneurship.
4. To enable students to remain self-reliant in their employment
5. To make every effort for building a rapport with the leading educational colleges who are well versed with EDC

The entrepreneurs are guided through the several stages of setting up their business to the time where they are able to break even, succeed and realise profits from their ventures. The college has signed a Memorandum of Understanding with Chavadi Training and Consultancy Pvt. Ltd. Ahmednagar. The aim of this Memorandum of Understanding is to help the students to learn about a business, business opportunities in the current scenario, how to start a business, how to choose a business, Market environment, the changing needs and tastes of the consumer etc. This increases their confidence to go on to bigger budgets and plan the business in the real time scenario.

The process of ED Cell is described below:

1. The college forms the Entrepreneurship Development Cell every year for the smooth functioning of ED activities
2. College conducts workshops for faculty and students to increase their knowledge and skills in the many facets of entrepreneurial acumen.
3. The registration of the interested students in business is done at the beginning of the year.
4. The committee conducts a self-assessment survey of the interested students regarding willingness to work, family support, accepting capacity of financial and career risks, good network of friends, decision making ability, etc. The special guidance and counselling sessions are organized for registered students
5. After a thorough analysis of the survey, the ED Cell organizes guidance session the students.
6. The college has taken feedback from the entrepreneurs after some months of starting up the business in the form of interviewees in association with Entrepreneurship Development Cell and Chavadi Training and Consultancy Pvt. Ltd. Ahmednagar.

The Wall of Honour :

The Wall of Honour seek to recognise the efforts and achievements of exceptional entrepreneurs who have successfully started there are business and who are working in the field of entrepreneurship. The successful entrepreneurs of the college are interviewed and their information is displayed in the Entrepreneurship Development Cell of the college in the form of “Wall of Honour”. The “Wall of Honour” has details like photograph, their name, Business title and QR Codes are generated to give the young entrepreneurs direct access to their interviews.

The college has recorded the interviews about their enterprise or Start-up business, the reason for selecting the business, the problems they faced in the developing stage, support and help they got from college, the response for their business from the new and existing customers, how they succeeded in their enterprise what are the problems faced etc.

They expressed their gratitude towards the college and Chavadi Training and Consultancy Pvt. Ltd. Ahmednagar for the timely support, guidance and motivation. These interviews will definitely motivate the young aspiring entrepreneurs.

The Outcome of ED Cell:

- More than 25 students have become entrepreneurs and set up their own business unit
- ED cell proudly invites alumni entrepreneur students to interact with current batches.
- ED cell organizes ‘Wall of Honour” programme for students, so that current students get motivated and can think about futuristic and innovative products and services.
- College has signed MOUs with various Educational,Service Organizations and training institute.
- Students can get entrepreneurial knowledge through field visits, on-job training, etc.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college has adopted a progressive outlook under the guidance of visionary management and earn name and fame in academic excellence and innovative skills. The college has IQAC coordinator, Heads of departments, Academic Coordinator, College Examination Officer and qualified, experienced, dedicated staff members.

Through the conduction of a series of activities like induction program, mentoring system, student's welfare schemes, expert talks, departmental forums, social awareness activities through NSS, sports facilities and many more, the college has created a vibrant environment for overall development of students in academics and every field. The institute has good infrastructure with well developed and equipped laboratories, an enriched library. College organizes various programs to promote gender equity and women empowerment. Safety and security of students is also treated with prominence.

The college gives special focus on Entrepreneurship Development. The college strives to inculcate moral and ethical values in the graduates to be able to become responsible citizens. The college is well recognized and appreciated by the local, district and state level community. The college intends to provide the future students, an academically rich learning environment with diversified courses combining virtual teaching and real learning.

Our College has taken an initiative to make ICT based classrooms. Regular feedback is collected from the stakeholders to improve the academic and infrastructural standards of the college.

Concluding Remarks :

Quality education with good infrastructure and academic excellence is the objective of our Education society from its inception. With the help of visionary management the college is leading to achieve its vision towards quality and holistic education, and to make students employable and responsible citizens. The college strives hard to provide standard education to weaker sections of society. The college offers degree courses in various faculties viz. Arts and Commerce along with Computer Application. Keeping in mind the modern trends courses are started and run successfully. The college has earned name and fame for its academic excellence, punctuality, high standards of discipline and administration.

The college realizes the importance of skill based education and organizes various programmes to improve the employability skills among students. Students are motivated to do research. Through ICT enabled teaching and learning aids, students are provided the quality and advanced education.

College believes in continues learning process which upgrades itself for sustainable development.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.2.2	<p>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>93</td> <td>00</td> <td>95</td> <td>33</td> <td>15</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>233</td> <td>00</td> <td>235</td> <td>70</td> <td>15</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	93	00	95	33	15	2021-22	2020-21	2019-20	2018-19	2017-18	233	00	235	70	15										
2021-22	2020-21	2019-20	2018-19	2017-18																											
93	00	95	33	15																											
2021-22	2020-21	2019-20	2018-19	2017-18																											
233	00	235	70	15																											
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 307 Answer after DVV Verification: 303</p>																														
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>338</td> <td>368</td> <td>385</td> <td>410</td> <td>420</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>338</td> <td>368</td> <td>385</td> <td>410</td> <td>420</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	338	368	385	410	420	2021-22	2020-21	2019-20	2018-19	2017-18	338	368	385	410	420	2021-22	2020-21	2019-20	2018-19	2017-18					
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3.4.3	Number of extension and outreach programs conducted by the institution through organized																														

forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	8	6	4	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	8	6	4	5

Remark : Input is edited excluding the days.

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9.87	0.46	1.31	10.00	22.30

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7.58	0.46	1.31	10.77	21.81

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 55

Answer after DVV Verification: 55

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

2021-22	2020-21	2019-20	2018-19	2017-18
11.75	11.00	17.3	15.00	8.8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6.98	6.83	13.13	9.08	5.93

Remark : excluding electricity and cleaning expenses.

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	8	6	5	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
53	29	35	32	29

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	5	4	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	3	5	3

Remark : Input s dited from clarification documents.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 40 Answer after DVV Verification : 42</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>23</td> <td>23</td> <td>24</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>21</td> <td>21</td> <td>21</td> <td>22</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	23	23	23	23	24	2021-22	2020-21	2019-20	2018-19	2017-18	21	21	21	21	22
2021-22	2020-21	2019-20	2018-19	2017-18																	
23	23	23	23	24																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
21	21	21	21	22																	